

DAILY PRE-TRIP INSPECTION, VEHICLE _____

BEFORE GOING ON ROUTE DRIVER MUST CHECK AND MARK THE FOLLOWING:

ANY ITEM NOT CHECKED O.K. MUST BE REPORTED TO MECHANIC ON DUTY BEFORE GOING ON ROUTE

KEY: (√) OK (N/A) Not Applicable Week of: _____ - _____ - _____
 (-) Needs Attention
 (+) Adjustments Made

APPARENT PROBLEM

Check bus for leaks:	M	Tu	W	Th	F	
Coolant Leaks						
Oil Leaks						
Fuel Leaks						
Hydraulic Fluid Leaks						
Also:						
Check Tires						
Lug Nuts						
Emergency Door Unlocked						
Clean and Adjust Mirrors						
• Check for New Damage						
Start engine and check:						
Oil Pressure Gauge						
Ammeter						
Water Temperature Gauge						
Fuel Gauge						
Air or Vacuum Gauge						
Windshield and Washer Fluid						
Wipers						
Horn						
Heater and Defrosters						
Turn on lights and check:						
Warning Lights						
Turn Indicators						
Head Lights						
Brake Lights						
Tail Lights						
Clearance Lights						
Check Brakes						
Emergency Brake						
Brake Stopping Test						
Interior of the bus:						
• Triangular Warning Devices (3)						
• Fire Extinguisher						
• Complete First Aid Kit						
Windows						
Seats						
Seat Belts						

- Driver may be held responsible for missing items or new damage if not reported before leaving the terminal.

Comments: _____

Signature of driver _____

Signature of mechanic who made repairs or approved bus for use. _____